

PLAN DO CHECK ADJUST

Plan	Do	Check	Adjust
<p>What are your goals*? <i>Comprehensive plan overview with input from appropriate stakeholders</i></p>	<p>What are the detailed steps you will need? <i>Timeline with concrete roles and responsibilities</i></p>	<p>How will you know if you have been successful? <i>Gathered evidence and documentation</i></p>	<p>What are lessons learned?</p>

*SMART GOAL: Specific, Measurable, Aligned, Results Oriented, Time Bound

